

# NICOLE FONNER

## EXECUTIVE ASSISTANT

Nicole Fonner joined the MJ Insurance Team in 2019 as an executive assistant to our executive vice president, employee benefits. Prior to joining the MJ team, she worked at The Alexander, a Dolce Hotel, as the executive assistant to the general manager.

As an executive assistant, Nicole focuses on organization and management with an emphasis on accuracy and confidentiality. She is responsible for preparing internal and external material for team members and industry partners, delivering sales support by building strong client relationships, and coordinating executive communications. On top of her duties as an executive assistant, she is also part of MJ's Culture Committee where she helps execute events to promote company culture and volunteer initiatives. Nicole's great attitude makes her a perfect fit for leading cultural efforts for the organization. She also supports all of MJ with her great event planning and by always stepping in to support other departments.

Outside of MJ, Nicole loves spending time with her two young children who keep her and her husband on their toes. She also hopes to see as many Broadway shows within her lifetime as possible.



### EDUCATION

Purdue University

### FAVORITE QUOTE

"Start each day with a grateful heart"

### FUN FACT

Her hidden talent is that she could be a home shopping network host.